

ASSESSMENT CORRECTION PROCEDURE

You have one week to complete your assessment corrections. The week begins on the day you get your graded assessment handed back to you.

You may get help from your classmates, parents, or teacher (please make an appointment before or after school, or during SRB). Please make sure **you** understand your mistake enough to explain it clearly to me.

To earn half of the credit back you must fill out the correction form **FULLY**. This means including:

- question number
- showing your work to fix the problem
- the correct answer
- at least two complete sentences explaining what you can learn from in this problem

EXAMPLE SENTENCES

"I made a mistake when I forgot the negative sign. I need to remember that multiplying a positive and a negative is still negative."

"I added the numbers together when I should have multiplied them. I need to pay more attention to what the question is asking for."

These are not acceptable sentences:

"I will study more."

"I will try harder."

"Next time, I will look at the problem."